

राष्ट्रीय विज्ञान केंद्र, दिल्ली में  
निपटान हेतु  
ई-अपशिष्ट सामग्री की  
ऑनलाइन नीलामी के लिए  
ई-निविदा

E-TENDER  
FOR ONLINE AUCTION OF  
E-WASTE MATERIALS  
FOR DISPOSAL  
AT NATIONAL SCIENCE CENTRE, DELHI



Ministry of Culture  
Government of India

राष्ट्रीय विज्ञान केंद्र / NATIONAL SCIENCE CENTRE  
राष्ट्रीय विज्ञान संग्रहालय परिषद् की एक इकाई / A Unit of National Council of Science Museums  
गेट सं 04 के निकट, / NEAR GATE NO. 4,  
भैरों मार्ग, प्रगति मैदान / Bhairon Road PRAGATI MAIDAN  
नई दिल्ली - 110001 / New Delhi - 110001

**राष्ट्रीय विज्ञान केंद्र**  
(राष्ट्रीय विज्ञान संग्रहालय परिषद् की एक इकाई)  
गेट सं 04 के निकट, भैरों मार्ग  
प्रगति मैदान, नई दिल्ली - 110001

TENDER No. NSCD/18011/E-Tender – 16 / 2024-25

**NOTICE INVITING E-TENDER**

On-line Digitally signed e-Tenders are invited in two Bid System for “Online Auction of e-Waste materials for disposal at National Science Centre, Delhi on “AS IS WHERE IS” basis from Registered Recycler / pre-processors of e-waste registered with Central Pollution Control Board (Ministry of Environment & Forest, Government of India) or with Delhi/State Pollution Control Board. Interested eligible agencies may download the tender documents from the Central Public Procurement Portal (CPPP): <http://eprocure.gov.in/eprocure/app> as per the following schedule. The agencies must have valid trade license / GST registration.

Desirous companies may download the tender document form and other details from <https://www.nscd.gov.in/tenders> and Central Public Procurement Portal: <https://eprocure.gov.in/eprocure/app>.

Bid Document Published Date	03 <sup>rd</sup> October, 2024 (17:45)
Bid Document Download Start Date	03 <sup>rd</sup> October, 2024 (18:00)
Bid Inspection Start Date	04 <sup>th</sup> October, 2024 (11:00)
Bid Submission Start Date	04 <sup>th</sup> October, 2024 (14:00)
Bid Inspection End Date	11 <sup>th</sup> October, 2024 (16:00)
Bid Submission End Date	14 <sup>th</sup> October, 2024 (14:30)
Technical Bid Opening Date	15 <sup>th</sup> October, 2024 (15:00)
Earnest Money Deposit (EMD)	₹5,000/-

The online bids both Technical and Financial, should be submitted online by the due date and time as per the above schedule. The responsibility to ensure the same lies with the bidders. Off-line tenders shall not be accepted and no request in this regard will be entertained whatsoever. **Online Technical Bid will be opened at the first instance in National Science Centre, Delhi at 03:00 p.m. on 15<sup>th</sup> October, 2024.** Decision of the Centre, regarding selection of eligible and qualified bidders / firms for opening the Financial Bid shall be final and binding on the bidders.

NSC Delhi reserves the right to accept or reject any or all tenders in full or part without assigning any reason whatsoever. NSCD shall also not be bound to accept merely the **HIGHEST** bid.

## General Information and Instructions

1. The instruction given herein will be strictly binding on the bidders and deviation, if any will make the tender or tenders liable to be considered invalid. Tenders incorporating additional conditions by the bidder are liable for rejection.
2. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app> offline bids shall not be accepted.
3. The instruction given in “ANNEXURE–A” for “**Instruction for Online Bid Submission**” should be strictly followed during submission of the Bid.
4. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
5. **Validity of Bids:** The validity period of the e-tender shall be for 90 days from the date of opening of e-tenders. This period may be extended with mutual consent if the decision regarding issue of Letter of Intent is delayed for any reason.
6. **Rejection of Bids:** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection. Conditional tenders will be rejected. Non-compliance of applicable General Information and Instruction will disqualify the Bid.
7. The bidders should have Digital Signature Certificate (DSC) for filling up the Bids. The Person signing the tender documents should be authorized for submitting the on line e-tender.
8. The Financial Bid (BOQ) shall be filled in and digitally signed by the authorized signatory online as per Proforma “ANNEXURE–I” available at Central Public Procurement Portal e-tender system website <http://eprocure.gov.in/eprocure/app>. Off line Financial Bid shall not be accepted.
9. The e-Tenders are invited under two envelopes system and must be uploaded online on Central Public Procurement Portal. The first electronic envelope will be named as **Technical Envelope** & will contain documents of bidder's/bidder's satisfying the eligibility conditions of tender document etc. digitally signed and uploaded and the second electronic envelope will be named as **Financial Envelope** containing Rate Quote Sheet. The bidder shall submit TECHNICAL BID ENVELOPE and FINANCIAL BID ENVELOPE simultaneously. The technical bids will be evaluated first and thereafter financial bids of only the eligible bidders/bidders shall be opened. These envelopes shall contain one set of the following documents:  
**Technical Bid Envelop (Set – 1) shall contain the following documents:**
  - i) Tender Document uploaded with digital signature as token of acceptance of all terms and conditions and duly filled wherever applicable.
  - ii) The Bidder must furnish details of GST Number and PAN Number (mandatory) and also upload the scanned copy of these documents in e-procurement portal.
  - iii) The Bidder must upload the Scanned Copy of EMD instrument or Scanned Copy MSME/NSIC/UDHYAM Certificate for exemption of EMD in e-procurement portal. Original of EMD instrument such as DD etc. must be submitted physically in the office before the opening date.

- iv) Registration certificate as recycler / preprocessing of e-waste issued from Central Pollution Control Board or Delhi State Pollution Control Board towards proof of meeting basic eligibility criteria.

**Financial Bid Envelop (Set – 2) shall contain the following documents:**

- i) Rate Quote Sheet (BOQ Template) in .XLS format. Bidders may quote their rate online in this envelope.
10. E-Tender which do not fulfil any of the above conditions or are incomplete in any respect are liable for summary rejection.
  11. The Museum / Centre does not bind itself to accept the highest e-tender/bid and reserve the right to reject or accept any or all the e-tenders/bids; e-tendered items or schedules received without assigning any reason whatsoever.
  12. The bidder(s) must declare in writing that neither he nor any of them is in anyway related to any officer in the National Science Centre, Delhi (National Council of Science Museums, Kolkata), or any of its constituent units as per the format given in ANNEXURE – D.
  13. The detail of materials to be auctioned is given in Annexure – H. However, before submitting the e-tender, the bidder should inspect the site and examine quantities, specifications, conditions etc. of all the materials. The bidder must quote rate exclusive of taxes. The component of GST or any other taxes must be clearly quoted separately.
  14. First the Technical Bid Envelope will be opened and after the authority is satisfied that the documents in the Technical Bid Envelope are in order, the FINANCIAL BID ENVELOPE will be opened, subsequently.
  15. It may be noted that the Technical Bid Envelope which are not found in order as per the requirements given in the NIT or who doesn't fulfill the basic eligibility criteria may be summarily rejected.
  16. The bidder must be a registered Recycler/preprocessors of E-waste registered with Central Pollution Control Board (Ministry of Environment & Forest, Government of India) or with Delhi State Pollution Control Board. The registration certificates must have the validity on the date of e-Auction and on the date of delivery. Non submission of a valid license will render the tender as invalid and bid will be summarily rejected.

**Note:** In addition to e-Tender which has to be filed & submitted online, the bidders shall also be required to submit Technical Bid, alongwith EMD in separate envelopes kept inside a sealed cover duly superscribed with the words "Tender for disposal of e-waste materials at National Science Centre, Delhi" and dropped in the tender Box kept at First Floor, National Science Centre, Delhi on or before the Bid submission End Date.

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गेट सं 04 के निकट, भैरों मार्ग  
प्रगति मैदान, नई दिल्ली – 110001**

TENDER No. : NSCDI8011/e-Tender-No – 16 /2024-25

**Instructions for Online Bid Submission**

1. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
2. More information useful for submitting online bids on the CPP Portal may be obtained at <https://eprocure.gov.in/eprocure/app>

**REGISTRATION**

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app> ) by clicking on the link “Online bidder Enrollment” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

**SEARCHING FOR TENDER DOCUMENTS**

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS /e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Help desk.

#### PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates, etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

#### SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) A standard Price Schedule format (BOQ) has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the Light Blue colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

- 4) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 5) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys.
- 6) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 7) Upon the successful and timely submission of bids (i.e after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 8) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### ASSISTANCE TO BIDDERS/ BIDDERS

1. Any enquiries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority (TIA), National Science Centre, Near Gate No.4, Pragati Maidan, Bharon Road, New Delhi - 110001 Phone: +917428693710 - 17, Website: [www.nscd.gov.in](http://www.nscd.gov.in) and [www.nscd.gov.in](http://www.nscd.gov.in) Email: [nscdelhi0@gmail.com](mailto:nscdelhi0@gmail.com), [spo@nscd.gov.in](mailto:spo@nscd.gov.in).
2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal helpdesk. The contact number for the helpdesk is 0120-4001002 / 4001005 / 6277787

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गेट सं 04 के निकट, भैरों मार्ग  
प्रगति मैदान, नई दिल्ली – 110001

TENDER No. : NSCD/18011/e-Tender-No – 16 /2024-25

GENERAL TERMS & CONDITIONS (GTC) FOR SUBMISSION OF TENDER FOR ONLINE AUCTION OF e-WASTE MATERIALS FOR DISPOSAL AT NATIONAL SCIENCE CENTRE, DELHI.

1. The e-waste for disposal on “AS-IS-WHERE-IS” basis, is at NSC, Delhi. The detail of the materials is given in Annexure – H.
2. The bidders may inspect the items on predetermined dates and satisfy themselves about the items they are bidding for, as the items condition is on “AS-IS-WHERE-IS” basis.
3. The tenders should be submitted online only. Offline submitted tenders will NOT be considered.
4. Taxes and duties that may be levied by the Govt. will be extra as applicable and shall be borne and deposited by the highest successful bidder before lifting of materials. GST as applicable will have to be deposited by the highest bidder over and above the bid amount before lifting the materials.
5. The bidders may inspect the materials from **04<sup>th</sup> October, 2024 to 11<sup>th</sup> October, 2024 between 11:00 am and 04:00 pm** on working days with prior appointment with The Section Officer (S&P) on 0-74286 93710. Ext.212 to satisfy themselves about the condition of the materials and site conditions. No complaint whatsoever will be entertained after the tenders are submitted or before or after materials are lifted.

All heaps of scrap materials shall be inspected by the intending bidder before making an offer. Once an offer is accepted, successful bidder will have to take delivery of the goods, notwithstanding all the faults and flaws, if any, in the condition or description etc. of the goods irrespective of whether it was actually inspected or not. No selection or sorting whatsoever of the goods will be allowed.

6. Bidders should clearly quote their rates for items as asked exclusive of any taxes and duties.
7. The items shall be sold to the H1 bidder i.e. the bidder that offers **(H1) HIGHEST** Price. In case the H1 party fails to uplift items/equipment within the stipulated period, NSC, Delhi has the discretion to award the contract to H2 party on H1 rates. NSC, Delhi is not bound to give any notice / reminder to H1 party for their failure to deposit the required security deposit or remove / uplift machines/equipment within the stipulated period. In such case the EMD of the H1 party will be forfeited.



8. Bidders should deposit an Earnest Money Deposit of ₹5,000/- (Rupees Five Thousand only) in the form of RTGS/NEFT/Demand Draft payable in favour of “National Science Centre” payable at Delhi along with complete Tender Document. Tenders not accompanied by EMD will be rejected. However exception will be given to the MSME / NSIC / UDHYAM registered agencies for submission of EMD.
9. The financial bids will be evaluated based on total amount. The overall highest amount will be considered for award of the contract provided requisite EMD and valid e-waste license is submitted by the bidder.
10. The EMD of unsuccessful bidders shall be returned within one month after opening the bid, without any interest.
11. The Highest successful bidder shall deposit the quoted amount including GST (after adjusting the EMD already deposited) within 07 days from the date of issue of Sale Order by way of RTGS/NEFT/Demand Draft in favour of “National Science Centre” payable at Delhi.
12. The materials have to be disposed of within 07 working days from the date of issue of Sale Order (except Saturday/ Sunday/Holiday) after making of full and final payment (including GST) by the highest successful bidder. In case the materials are not lifted within the time specified, ground rent of ₹1,000/- (Rupees One thousand only) per day will be charged from the successful bidder for a further period of 03 days. Thereafter, the materials not so removed will be treated as abandoned lots and the EMD and other sums paid for the lot will be forfeited without any reference to the successful bidder. For such abandoned lots, the centre reserves the right to re-sell.
13. The materials will be allowed to be lifted between 10:00 am to 5.00 pm on any working days. No picking, choosing or sorting will be allowed in the premises for the disposal lots. No lifting of materials will be allowed on holiday/ Saturday/Sunday under any circumstance.
14. The successful Bidder shall not under any circumstances whatsoever transfer wholly or partly the Sale Order to any other person(s)/firm/company or assign this order to any other party for any reason whatsoever. Otherwise the order will automatically stand cancelled.
15. Labour for shifting, loading, unloading and transportation of the materials and other arrangements will have to be made by the bidders. All permission/permits/license etc. required for lifting/transportation, dismantling & recycling of e-waste shall be arranged by the bidders, if required. The materials shall be allowed to be taken out only after issue of valid gate pass from the Competent Authority of the Centre in working hours only.

Obtaining all statutory approval from the Govt/Local bodies/Police/ Traffic wing required for transport/ clearing of materials is the sole responsibility of the successful bidder only. NSCD cannot be held responsible for any delay or lapses in this regard.

16. National Science Centre, Delhi will not be liable for any injury or death of an employee who is deployed by the successful bidder within/outside the work site during the time of execution of the work. The personnel employed for the disposal action (job) shall strictly obey the Safety Rules while working in NSC, Delhi.
17. All labour, tools and equipment for loading the items from Site to buyer's trucks with all leads, lifts, etc., shall be at the cost of the buyer.
18. The material lifting & transportation shall be done without damaging the premises / roads / drains / etc. The buyer shall compensate the damages, loss, etc., in the event of any occurrence otherwise.
19. The person authorized by the bidder will be allowed to sign the gate pass prior to delivery.
20. No items, once disposed to the successful bidder, shall be taken back by NSC, Delhi.
21. The e-waste being disposed is to be treated in line with applicable rules/notifications/guidelines etc. as may be prescribed by the Government. The successful bidder shall be responsible to ensure this action.
22. The authorities of NSC Delhi do not bind themselves to accept the highest bid and reserves the right to accept or reject any or all bids wholly or partially without assigning any reason whatsoever.
23. The address given in the e-tender shall be deemed to be the Bidder's address and correspondence sent on that address shall be considered to have been delivered to the bidder. No claim will be entertained for the reason of forfeiture of the sum deposited in case the correspondence is returned back undelivered.
24. The materials will be disposed-off in a single lot and the bidders will have to submit price for complete lot.
25. The Centre reserves the right to Cancel the e-Tender or withdraw any lot or part thereof from the sale without assigning any reason thereof. BIDDERS are not entitled to claim any damage or compensation in case of such withdrawal.
26. The successful agency shall indemnify, protect and save NSC, Delhi against all claims, losses, costs, damages, expenses, action suits and other proceedings in respect of the material uplifted from NSC, Delhi and recycled/processed by him as per e-waste (management and handling) rules notified by Ministry of Environment and Forests.
27. In case, the successful bidder refuses to accept the offer after finalization or does not comply with the Clause No. 10 within **07 (Seven)** days from the date of placement of the order as per the finalized and accepted terms and conditions, the order shall be cancelled forthwith without any further reference and the EMD submitted by the bidder shall be forfeited.

28. The authorities of the Centre, reserve the right to amend, alter or modify the terms and conditions mentioned above, if necessary, from time to time.
29. At any time NSC, Delhi may modify the bidding document by amendment thereto. The amendment will be notified on NSC, Delhi's website only, which will be binding on bidders. Bidders should regularly visit the above websites to keep themselves updated.
30. All disputes and differences between the successful bidder and the Centre of any kind, shall be referred to the sole arbitration of a person nominated by the Director General, National Council of Science Museums, whose decision in this regard will be final and binding on both the parties – the successful Bidder and the Centre.  
The provisions of the Arbitration and Conciliation Act 1996 or any statutory modification or re-enactment thereof and of the rules made there under for the time being in force shall apply to arbitration's proceedings under this Clause. The disputes, legal matters, court matters, if any shall be subject to Delhi jurisdiction only.
31. **FORCE MAJEURE**  
Neither party shall bear responsibility for the complete or partial non-performance of any of its obligations, if the non-performance results from such Force Majeure circumstances as Flood, Fire, Earth Quake and other acts of God as well as War, Military operation, blockade, acts or actions of State Authorities or any other circumstances beyond the parties control that have arisen after issuing the Sale Order. In such circumstances the time stipulated for the performance of an obligation under the present order is extended correspondingly for the period of time of action of these circumstances and their consequences.

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TENDER No. : NSCD/18011/e-Tender No-16 /2024-25

### DECLARATION

We do hereby accept the “General Terms & Conditions” as provided by the National Science Centre along with the Tender documents for *Online Auction of e-Waste materials for disposal at National Science Centre, Delhi*. The Centre shall be at liberty to cancel the order in full or in part the event of failure of any of the above declaration made by us.

Signature of the Bidder / Constituted Attorney.

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प्रगति मैदान, नई दिल्ली – 110001.

DECLARATION

This is to certify that I/We have no close relative as an employee of the National Council of Science Museums (close relatives means: Father, Mother, Brother, Sister, Son, Daughter and Spouse) nor any such close relatives are associated with us as proprietor/partner/share holder/director and like.

Signature of the bidder  
Address :

Official seal with date

SELF – DECLARATION – NON-BLACKLISTING  
(Must be printed in letter head & scanned copy to be uploaded in e-procure portal)

To,  
The Director,  
National Science Centre,  
Pragati Maidan, Near Gate No – 4,  
Bhairon Marg, New Delhi – 110001

In response to this Commercial Bid, I/We hereby declare that presently our agency/firm M/s \_\_\_\_\_ is having unblemished record and is not declared ineligible for corrupt and/or fraudulent practices either indefinitely or for a particular period of time by any State/Central Government/PSU/Autonomous Body.

We further declare that presently our Company/firm M/s \_\_\_\_\_ is not blacklisted and not declared ineligible for reasons other than corrupt & fraudulent practices by any State/Central Government/PSU/Autonomous Body on the date of Bid submission and no Criminal case is pending against the firm/employees.

If this declaration is found to be incorrect at any stage then without prejudice to any other action that may be taken, my/our EMD deposit may be forfeited in full and the award of work contract / order if any to the extent may be cancelled.

Thanking you,

Place: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Organization Seal:

Designation: \_\_\_\_\_

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(राष्ट्रीय विज्ञान संग्रहालय परिषद् की एक इकाई)  
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TENDER No. : NSCD/18011/E-Tender No -16 /2024-25

TECHNICAL (Techno-Commercial) BID

Notes: ALL PARTICULARS / INFORMATIONS SHOULD BE GIVEN IN THE FOLLOWING FORMAT WITH COMPLETE DETAILS.

1. Name & Address of the Firm/Bidder :
2. Telephone Number & e-mail id :
- Office :
- Office at Delhi / NCR :
3. Background details of the firm :
4. State the Name of the Banker including IFSC Code and Account Number of the Bidder for releasing digital mode of payment :
5. Whether agreed to accept all the condition of tender regarding auction of e-waste at National Science Centre, Delhi? (Please mention YES or NO) :
6. Mention GST Registration & PAN Number. Kindly attach a copy herewith.

I/We hereby declare that the above statements are true. I/We also declare that the decision of National Science Centre, Delhi regarding selection of eligible firms for opening of Financial Bid (Part-II) shall be final and binding on me/us.

Dated

Official Seal

Signature of the Bidder/Constituted Attorney

## CHECK LIST

Check list of Tender No. NSCD/18011/E- Tender – 16 /2024-25 for Online Auction of e-Waste materials for disposal at National Science Centre, Delhi.

Sl. No.	Description	Yes	No
01	Whether E-Tender uploaded on Central Public Procurement Portal of Govt. of India in two parts ( i.e. Technical & Commercial) separately.		
02	Whether Tender documents carefully studied & understood.		
03	Whether Tender documents duly signed and stamped on all pages is scanned and uploaded as Technical Bid (Part – I) of the Tender in Central Public Procurement Portal.		
04	Whether Declaration certifying that there is no extra conditions quoted in the Offer Form duly signed and stamped, and scanned copy of the same uploaded as Part – I of the Tender in Central Public Procurement Portal. ANNEXURE – C		
05	Whether Declaration regarding Non-relation, duly signed and stamped, and scanned copy of the same uploaded as Part – I of the Tender in Central Public Procurement Portal. ANNEXURE – D		
06	Whether Self – Declaration – Non - Blacklisting Form, duly signed and stamped, and scanned copy of the same uploaded as Part – I of the Tender in Central Public Procurement Portal. ANNEXURE – E		
07	Did you visit the actual site before submitting the Tender		
08	Whether PAN & GST registration certificate is uploaded in Technical Bid Envelope (Set 1)		
09	Whether scanned copy of EMD instrument / EMD Exemption document is uploaded in Technical Bid Envelope (Set 1).		
10	Rate Quote Sheet duly validated is uploaded in Financial Bid Envelope (Set 2).		

Date:

Signature of the Bidder

Place :

Official Seal



## ELIGIBILITY CRITERIA

Minimum eligibility Criteria of Tender No. NSCD/18011/E- Tender-16 /2024-25 for Online Auction of e-Waste materials for disposal at National Science Centre, Delhi.

National Science Centre, Delhi has set up minimum eligibility criteria for the bidding purpose. All bidding parties must meet following criteria before they apply for the bid. The bidding parties meeting the criteria must enclose self-attested photocopies of supporting documents along with the proposal, failing which their bids will be summarily rejected and will not be considered any further.

Mention Page Numbers

Sl. No.	Pre-qualification criteria	Documents to be provided	Attached (Y/N)	Page No.
01	The bidder must be a company registered under the companies Act, of India/State. Documentary (Certificate of incorporation) evidence to be submitted Registration Certificate to do the business for this service.	I. Certificate of Commencement of business. II. Certificate consequent to change of name, if applicable		
02	The bidder must be a registered Recycler/preprocessors of E-waste registered with Central Pollution Control Board (Ministry of Environment & Forest, Government of India) or with Delhi/State Pollution Control Board	Provide Certificate		
03	They should be registered with Income Tax and Goods and Service Tax.	I. PAN Card II. GST Certificate		
04	Bidder's Details Annexure - F			
05	Declaration of Bidder Annexure - C & D			
06	Declaration of blacklisting/Non-Blacklisting - Annexure - E			
07	Earnest Money Deposit (EMD) or EMD Exemption Certificate	Rs. 5000/- (Rupees Five Thousand only) in the form of DD/RTGS/NEFT.		Separate Cover
08	Financial Bid - BOQ from eProcurement portal			Separate Cover

Authorized Signatory (Signature in full) : \_\_\_\_\_

Name and title of Signatory : \_\_\_\_\_

Stamp of the Company : \_\_\_\_\_

BANK DETAILS OF NATIONAL SCIENCE CENTRE, DELHI

Name of the Account Holder	NATIONAL SCIENCE CENTRE, DELHI
Account No.	2417101004100
Bank Name	CANARA BANK
Bank Address	6, Bhagwan Das Road, New Delhi
IFSC Code	CNRB0002417
MICR Code	110015045
Type of Account	Saving Account
Branch Code	2417
GST Number	07AAAAN2541C1Z5

DETAILS OF MATERIALS:

Sl. No.	Name of Material	Qty.
1.	19" MONITOR/TV	05 Nos.
2.	40" MONITOR/TV	07 Nos.
3.	DVD PLAYER	07 Nos.
4.	HP DJ 500 PLUS LARGE FORMAT PLOTTER PRINTER	01 No.
5.	HP OFFICE PRINTER CLJ-5550 (BIG)	01 No.
6.	PRINTER (SMALL)	10 Nos.
7.	Used Printer Toner Cartridge [Canon, HP,Brother, Samsung]	68 Nos.
8.	Samsung LA 19"	02 Nos.
9.	TV LG 26"	01 No.
10.	Samsung HG 40AA	01 No.
11.	LG TV 42"	01 No.
12.	Samsung UA22F	01 No.
13.	LG TV 19"	01 No.
14.	LG TV 32"	01 No.
15.	Samsung HG 40"	01 No.
16.	Samsung 400 MX3	01 No.
17.	LED Monitor 40"	02 Nos.
18.	All in One 32" PC Samsung	01 No.
19.	TV 47"	03 Nos.
20.	TV 17" TFT Monitor	01 No.
21.	CPU	13 Nos.
22.	Projector (Casio) Model :- XJST155	01 No.
23.	Projector (Viewsonic) Model:- M1+	01 No.
24.	Monitor -TFT (Acer)	01 No.