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# **E-TENDER DOCUMENT**

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## **NAME OF THE WORK:**

**FABRICATION, SUPPLY & INSTALLATION  
OF PUSH BACK TYPE PLANETARIUM CHAIRS  
FOR  
DOME PROJECTION VIEW AREA, AT NSCD.**

### **TENDER INVITING AUTHORITY**



**Ministry of Culture  
Government of India**



## **National Science Centre**

**(A constituent unit of National Council of Science Museums)**

**Near gate No. 4, Bharat Mandapam, Pragati Maidan  
Bhairon Marg, New Delhi – 110001**

**NATIONAL SCIENCE CENTRE,  
NEAR GATE NO. 4, PRAGATI MAIDAN,  
BHAIRON MARG, NEW DELHI-110001**

No. NSCD/15014/1/e-tender/01/2024-25 (Civil)

Dated: 24.06.2024

**NOTICE INVITING E-TENDER**

Online Digitally Signed E-Tenders are invited in a two-bid system from manufacturers and authorized dealers for the “Fabrication, Supply, and Installation of Push-Back Type Planetarium Chairs for the Dome Projection Viewing Area at NSCD.” Experienced and eligible manufacturers / reputed authorized dealers /and suppliers may download the tender documents from the Central Public Procurement Portal (CPPP) at <http://eprocure.gov.in/eprocure/app>.

Name of the Work		<b>Fabrication, Supply &amp; Installation of Push Back type planetarium Chairs for Dome Projection View Area at National Science Centre, Delhi</b>
Estimated Tender Value		<b>Rs.3,40,000/-</b>
Earnest Money Deposit		<b>Rs.8,500/-</b>
i.	Bid Document Published Date	24 <sup>th</sup> June, 2024
ii.	Bid Document Download Start Date	24 <sup>th</sup> June, 2024
iii.	Bid Clarification Start Date	24 <sup>th</sup> June, 2024
iv.	Bid Submission Start Date	24 <sup>th</sup> June, 2024
v.	Bid Clarification End Date	8 <sup>th</sup> July, 2024
vi.	Bid Submission End Date	8 <sup>th</sup> July 2024 (14:00 Hrs)
vii.	Technical Bid Opening Date	9 <sup>th</sup> July 2024(15:00 Hrs)

The online bid, including both the Technical Bid and Financial Bid, should be uploaded by the due date and time as per the schedule above. *The responsibility for ensuring timely submission lies with the bidders.* Offline tenders shall not be accepted, and no requests in this regard will be entertained. **The online Technical Bid will be opened first at the National Science Centre, Delhi, at 03:00 PM (15:00 Hrs) on 9<sup>th</sup> July, 2024, for technical evaluation and the selection of technically acceptable offers.** *In the second stage, the Financial Bids of only the selected and techno-commercially acceptable offers will be opened on a later date, which will be notified to the bidders.* The Centre's decision regarding the selection of eligible and qualified vendors/firms for the opening of the Financial Bid shall be final and binding on the bidders. Bidders may be present during the online opening of tenders.

NSC, Delhi reserves the right to accept or reject any or all tenders in full or in part without assigning any reason whatsoever. NSCD shall also not be bound to accept merely the lowest tender; instead, the technical suitability, capability, and superiority of the equipment/system, as well as after-sales service including the infrastructure to render such service, shall be of prime consideration for the selection of the equipment/system.

## **C H E C K   L I S T**

Check list of Tender No. **NSCD/15014/1/e-tender/01/2024-25 (Civil)** for the work of  
**“Fabrication, Supply & Installation of push back type Planetarium Chairs for Dome  
Projection View Area, at National Science Centre Delhi.”**

<b>Sl. No.</b>	<b>Description</b>	<b>Yes</b>	<b>No</b>
01	Is the E-Tender uploaded on the Central Public Procurement Portal of the Government of India, with the Technical and Commercial sections uploaded separately?		
02	Have the Tender documents been carefully studied and understood?		
03	Are the Tender documents duly signed and stamped on all pages, scanned, and uploaded as Part – I of the Tender in the Central Public Procurement Portal?		
04	Has the Earnest Money of Rs. 8,500/- been submitted online or via Demand Draft No. .... dated..... and has a scanned copy of the DD been uploaded as Part – I of the Tender? (Please note that the original DD should be couriered or hand-delivered to NSC Delhi, or online payment details should be sent to NSCD before the time of opening the Technical Bid.)		
05	Is the Declaration regarding Non-relation duly signed, stamped, and a scanned copy of the same uploaded as Part – I of the Tender in the Central Public Procurement Portal? <b>(Annexure-C)</b>		
06	Is the Declaration certifying that there are no extra conditions quoted in the Offer Form duly signed, stamped, and a scanned copy of the same uploaded as Part – I of the Tender in the Central Public Procurement Portal? <b>(Annexure-C)</b>		
07	Did you visit the actual site of installation or have you understood the location and other conditions for supply, including charges for loading-unloading, transportation, and installation of the chairs at the site before submitting the Tender, and have you included all expenses, including incidental expenses, on account of the same?.		

Date:

Signature of the Tenderer

Place:

Official Seal

## General Information and Instructions

1. The instructions provided herein are strictly binding on the tenderers. Any deviation will render the tender liable to be considered invalid. Tenders incorporating additional conditions by the tenderer are liable to be rejected.
2. Bids shall be submitted online only at the CPPP website: <https://eprocure.gov.in/eprocure/app>. Manual bids will not be accepted.
3. The instructions provided in " **ANNEXURE-A**" for "**Instructions for Online Bid Submission**" should be strictly adhered to during the submission of the Bid.
4. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
5. **Bids** should be submitted along with the Earnest Money of Rs. 8,500/- (Rupees Eight Thousand Five Hundred Only) through NEFT/RTGS into the account of the National Science Centre as specified in "**ANNEXURE-F**" or by way of a crossed Demand Draft/Pay Order drawn on any nationalized bank of India, payable in favor of "**NATIONAL SCIENCE CENTRE, Payable at DELHI**". Earnest Money deposits in the form of Bank Guarantee/Bond or any other instrument shall not be accepted and will be rejected *outright*. Earnest Money deposits in respect of such offers which are not accepted will be returned to the bidders within 30 working days from the date on which the final decision is *made regarding the source from which the items under tender are to be procured*. No interest will be paid on the Earnest Money deposited with the Council. Earnest Money deposits for successful bidders will be retained with the NSCD until the entire execution of the order as per the terms of the tender. If the successful bidder fails to execute the order strictly as per the NSCD's specifications in full or in part within the stipulated timeline as per the given order, the Earnest Money deposit retained with the NSCD shall be forfeited immediately after the cancellation of the concerned order. In case of non-receipt of EMD, the Tenders are liable to be rejected.
6. **Eligibility Criteria:**
  - i. The bidder must be a manufacturer, reputed authorized dealer, or supplier with a minimum of 5 years of experience in providing and fixing of Auditorium/Planetarium chairs. Documentary evidence supporting this experience must be submitted in Part-I of the Tender. (Bidders' details should be uploaded in the technical bid as per **ANNEXURE – D** with supporting documents.)
  - ii. The agency should have a minimum average annual turnover of Rs. 3.00 lakhs for the last three financial years. A certificate to this effect, duly authenticated by a chartered accountant as per the format given in **ANNEXURE-I**, is to be submitted.
  - iii. Registration Certificate for conducting business, serving as proof of manufacturing/supply of Auditorium/Planetarium chairs for a minimum period of 5 years. In the case of suppliers and authorized dealers, the certificate of OEM is also required to be uploaded.
  - iv. The bidder should have satisfactorily completed similar works (i.e., SITC of Auditorium or Planetarium chairs) under State/Central Government/Autonomous Bodies/Public Sector/reputed firms during the last five years as follows:
    - One similar work valued at Rs. 2.75 Lakhs, or
    - Two similar works valued at Rs. 2.05 Lakhs each, or
    - Three similar works valued at Rs. 1.36 Lakhs each.(Details to be provided in "**ANNEXURE-H**" with supporting credentials)

- v. The Agency should valid Pan and GST registration. A copy of the same to be submitted in Part-I of the tender.
  - vi. Agencies should submit the documents related to the eligibility criteria as outlined above in Cover –I of the tender and ensure compliance with the checklist provided.
7. **Validity of Bids:** The Bids should remain valid for **90 days** from the date of bid opening.
  8. **Rejection of Bids:** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection. Conditional tenders will be rejected. Non-compliance of applicable General Information and Instruction will disqualify the Bid.
  9. Tenderers must possess a Digital Signature Certificate (DSC) for filling out the Bids. The individual signing the tender documents must be authorized to submit the online e-tender.
  10. The Financial Bid (BOQ) must be filled in and signed by the authorized signatory online according to the proforma "**ANNEXURE-G**" available on the Central Public Procurement Portal e-tender system website <http://eprocure.gov.in/eprocure/app>. Offline Financial Bids will not be accepted.
  11. The tender must be uploaded online in two separate covers, namely Cover – 1 (Technical) and Cover – 2 (Financial), on the Central Public Procurement Portal. The contents of each cover shall be as follows:

**Cover-1(Fee/ PeQual/ Technical).**

- a) Technical (Techno-Commercial) BID duly filled-in and signed with official stamp. (as per **Annexure-D**)
- b) NIT along with General Terms & Conditions (**as detailed in Annexure-B**) duly signed with official stamp and uploaded online as a token of acceptance.
- c) Scanned Copy of the current and valid Trade License and Dealership Certificate as applicable.
- d) Scanned Copy of the current and valid Tax Clearance Certificate.
- e) The ‘Declaration’ duly signed with official stamp (as detailed in **Annexure-C**).
- f) The ‘Technical Specification’ as detailed in **ANNEXURE-E** duly signed with official stamp.
- g) Technical Brochures of each equipment with technical explanation for every feature of the product offered by the bidder.
- h) Scanned copy of Demand Draft for Rs 8,500/- as Earnest Money Deposit.
- i) Tender Document comprising of complete NIT, Schedule Quantities/specification and drawing in pdf format (TENDER XXXXX.pdf file) digitally signed.

**Cover- 2 (Finacial).**

- i) The Financial Bid ( **as per ANNEXURE-G** ) i.e. Schedule of Price Bid in the form of attached BOQ Proforma shall be duly filled in, digitally signed and uploaded online by the bidder.

N.B.: The bidders shall consider the prevailing tax rates while quoting the rates. However, in the event of any changes in the statutory taxes and duties, the rates applicable at the time

of payment shall be made by the competent authority of the NSC, Delhi against submission of supporting documentary evidence.

12. Order shall be placed in favor of the bidder whose technical bid is acceptable and offered lowest rate in **OVERALL** item as per BOQ in **ANNEXURE-G**.
13. The authority of National Science Centre, Delhi who does not bind themselves to accept the lowest tender and reserves the right to reject or accept any or all tenders wholly or partially without assigning and reason whatsoever.

NATIONAL SCIENCE CENTRE  
(Unit of National Council of Science Museums)  
Bharion Road, Near Gate No. 4, Pragati Maidan,  
**New Delhi-110001**

**TENDER No. : NSCD/15014/1/e-tender/01/2024-25 (Civil)**

**Instructions for Online Bid Submission**

1. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
2. More information useful for submitting online bids on the CPP Portal may be obtained at <https://eprocure.gov.in/eprocure/app>

**REGISTRATION**

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app> ) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

**SEARCHING FOR TENDER DOCUMENTS**

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS /e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

## **PREPARATION OF BIDS**

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

## **SUBMISSION OF BIDS**

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidders should submit the EMD as per the instructions specified in the tender document. The original instrument should be posted/couriered/given in person to the Tender processing Section at the above address, latest by the last date of bid submission. The detail of the Demand Draft / any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 4) A standard Price Schedule format (BOQ) has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the Light Blue colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- 5) The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.



- 6) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### ASSISTANCE TO BIDDERS

1. Any enquiries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk: 1800 233 7315.

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**NATIONAL SCIENCE CENTRE**  
(Unit of National Council of Science Museums)  
Bharion Road, Near Gate No. 4, Pragati Maidan,  
**New Delhi-110001**

**TENDER No. : NSCD/15014/1/e-tender/01/2024-25 (Civil)**

**GENERAL TERMS & CONDITIONS (GTC) FOR SUBMISSION OF TENDER FOR “FABRICATION, SUPPLY & INSTALLATION OF PUSH BACK TYPE PLANETARIUM CHAIRS FOR DOME PROJECTION VIEW AREA, AT NATIONAL SCIENCE CENTRE DELHI.”.**

1. Bidders should have necessary infrastructure and facilities so as to take up the supply of the tendered items strictly as per enclosed specifications with required financial capability.
2. **Price:**  
The prices and rates indicated/quoted shall be inclusive of cost of materials, supply, installation and any other charges for the work of “**Fabrication, Supply & Installation of push back type Planetarium Chairs for Dome Projection View Area, at National Science Centre Delhi.**” GST and any other taxes/levies to be imposed on the rate shall be clearly mentioned. Price and rate quoted shall be firm and fixed for the entire period of execution of the order and no escalation of rate on any ground whatsoever shall be applicable.
3. **SECURITY DEPOSIT:--**  
Retention money/security deposit shall be **10%** of the gross value of the work awarded and to be paid by the successful bidder to the Museum/Centre before commencement of work. This retention money shall remain with the Museum/Centre till the end of warrantee. Defect liability period of **(01) One Year**. This retention money shall be refunded to the contractor after the virtual completion of work plus defect liability period and also rectification of all defects pointed out to him. In case of termination of contract this retention money is forfeited.
4. The successful bidder shall submit the following documents within **07 (Seven) days** from the date of Placement of the order: -
  - i) Duplicate copy of the order duly signed and stamped as a token of acceptance of the order.
  - ii) Security Deposit @ **10%** of the gross value of the work/ supply order.
5. **TIME OF COMPLETION:** Time is the essence of this tender. The delivery of the tendered item as per enclosed technical specifications shall be made at **National Science Centre, Delhi**, strictly within **Forty Five (45) days** from the date of placement of the order. For non-compliance of any of the above terms and non-delivery of the tendered items, complete in all respects within the above stipulated delivery period, the Centre shall have the right either to cancel the order or impose penalty as detailed in Clause No.07. Decision in this regard taken by the NSCD shall be final and binding on the successful bidder.
6. **Before submitting the e-tender, the tenderer shall examine all specifications, drawings; conditions of contract inspect the site and understand the site conditions for installation work.** The e-tender must be balanced in respect of individual items so that the rates quoted shall remain in force even if the quantities deviate (increase or decrease) to any extent before or during the execution of the work. The successful tenderer/bidder shall be paid at their net rate quoted.
7. **PENALTY CLAUSE: -**  
The time allowed for executing the supply as detailed in Clause No.05 shall be strictly observed by the successful bidder. The supply shall throughout the stipulated period of the order, be

proceeded with all the diligence (time being deemed to be the essence of the order) and the successful bidder shall pay to the Centre , an amount equal to 1% of the amount of the contract value for every week that the supply may remain incomplete as per delivery schedule as stipulated in Clause No.05 subject to a maximum compensation of 10% of the contract value after which period, action will be taken by the Centre as will deem fit.

The Centre may extend the time of delivery of the ordered items at their discretion on the application of the successful bidder for such purpose provided that the Centre considers the reasons for such extension as good, sufficient and acceptable.

8. Every effort should be made to complete the supply by the successful bidder within the specified time schedule. In case the firm fails to comply with Clause no. 5 within the specified time schedule as per the finalized and accepted terms & conditions, the Centre shall have the right to either impose penalty clause or cancel the order forthwith and the earnest money deposit retained with the Centre shall be automatically forfeited.

**9. PAYMENT TERMS:-**

No advance payment shall be made by the Centre on any circumstances. Digital Payment (e-Payment) through RTGS/NEFT/TT/etc. shall be released within **30 (Thirty)** working days from the date of receipt of Tax-Invoice, duly supported by receipted challan subject to satisfactory inspection report of the ordered materials issued by the competent authority of the Centre. Invoice should be submitted indicating the Name of the Banker, IFSC Code, Account number, RTGS and Swift number of the banker, etc. for releasing e-payment to the supplier.

**10. WARRANTY:**

Bidder shall provide standard onsite warranty of **One Year** for the Chairs. The bidder shall be responsible for all defects of materials including during transportation, etc. for the entire warranty period of **One Year** effective from the date of final acceptance of the ordered materials.

11. The chairs to be supplied by the bidder shall conform to the technical specifications given by the Centre.
12. If it is noticed that the goods supplied do not conform to the technical specification of the order, the Centre shall have the right to reject the materials in part or full. The supplier shall be liable to replace the rejected materials within the stipulated time. Till the replacement is done, the rejected materials shall be lying at the risk, cost and responsibility of the supplier.
13. If the supplier does not arrange to replace the rejected materials within the stipulated time, the same may be disposed of at the risk of the supplier and in the manner which the Centre will deem fit. The Centre shall be entitled to retain the proceeds of the disposal either in part or in full towards expenses incurred on storage, handling and disposal of the materials. The Centre shall also be entitled to recover the expenses made by them on account of storage & handling of such rejected goods till the goods are removed from the premises of the Centre.
14. In case the bidder refuse to accept the offer after finalization or does not comply with the Clause No.03 within 07 (Seven) days from the date of placement of the order as per the finalized and accepted terms & conditions and the order shall be cancelled forthwith.
15. The authorities of the National Science Centre, Delhi have the right to amend, alter or modify the terms & condition mentioned above, if necessary, from time to time.
16. The authorities of National Science Centre, who does not bind themselves to accept the lowest tender, reserves the right to reject or accept any or all tenders wholly or partially without assigning and reason whatsoever.
17. The quantities specified in the tender may be decreased or increased at the sole discretion of NSCD authorities.

18. The agencies participating in the tenders & bidding may obtain on specific request, details about the outcome of the Tender and other related details, if any.
19. All disputes and differences between the successful bidder and the Centre of any kind except quality of workmanship and materials whatever arising out of or in connection with the order on carrying out the supply (whether during the progress of the work or after their completion and whether before or after the determination, abandonment or breach of the Terms & conditions of the order) shall be referred to the sole arbitration of a person nominated by the Director General, National Council of Science Museums, whose decision in this regard will be final and binding on both the successful bidder and the Centre.  
The provisions of the Arbitration and Conciliation Act 1996 or any statutory modification or re-enactment thereof and of the rules made there under for the time being in force shall apply to arbitration's proceedings under this Clause.

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NATIONAL SCIENCE CENTRE  
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Bharion Road, Near Gate No. 4, Pragati Maidan,  
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TENDER No. : NSCD/15014/1/e-tender/01/2024-25 (Civil)

**DECLARATION-I**

We do hereby accept the “General Terms & Conditions” as provided by the National Science Centre along with the Tender documents for Fabrication, Supply & Installation of Push Back Chair for Dome Projection View Area at NSCD. strictly as per the technical specifications of National Science Centre as provided along with the tender documents, in the event of placement of any order on us. The Centre shall be at liberty to cancel the order in full or in part the event of failure of any of the above declaration made by us.

Signature of the Bidder / Constituted Attorney

**DECLARATION-II**

This is to certify that I/We have no close relative as an employee of the National Council of Science Museums (close relatives means: Father, Mother, Brother, Sister, Son, Daughter and Spouse) nor any such close relatives are associated with us as proprietor/partner/share holder/director and like.

Signature of the tenderer

Address:

Official seal with date

NATIONAL SCIENCE CENTRE  
(A Unit of National Council of Science Museums)  
Bharion Road, Near Gate No. 2, Pragati Maidan,  
**New Delhi-110001**

**TENDER No. : NSCD/15014/1/e-tender/01/2024-25 (Civil).**

**TECHNICAL (Techno-Commercial) BID**

**Notes:** All particulars/information should be given in the following format with complete details.

<b>S.L</b>	<b>Details</b>	<b>Information</b>
<b>1.0</b>	<b>Name &amp; Address of the Firm/Bidder</b>	
1.1	Telephone Number	
1.2	Office	
1.3	Office at Delhi/NCR	
<b>2.0</b>	<b>Background details of the firm.</b>	
2.1	State whether original manufacturer/direct dealer of the manufacturer.	
2.2	In case of direct dealers, submit a copy of valid dealership license issued by the manufacturer.	
<b>3.0</b>	<b>Name of the Banker including IFSC Code and Account Number of the Tenderer for releasing digital mode of payment.</b>	
<b>4.0</b>	<b>Past experience in such business for the last 5 years giving details of established clients especially Government Offices. Submit a satisfactory certificate issued by such clients and Government Offices.</b>	
<b>5.0</b>	<b>Name &amp; Address of the Manufacturer whose product has been offered/quoted by the tenderer. Upload dealership Certificate from OEM</b>	
<b>6.0</b>	<b>Proof of financial status of the company/certificate for average annual turnover during the last 3 financial years duly certified by the CA (Submit documentary evidence.).</b>	
<b>7.0</b>	<b>Mention PAN &amp; GST Registration Number and attach a scanned copy of PAN and GST registration.</b>	

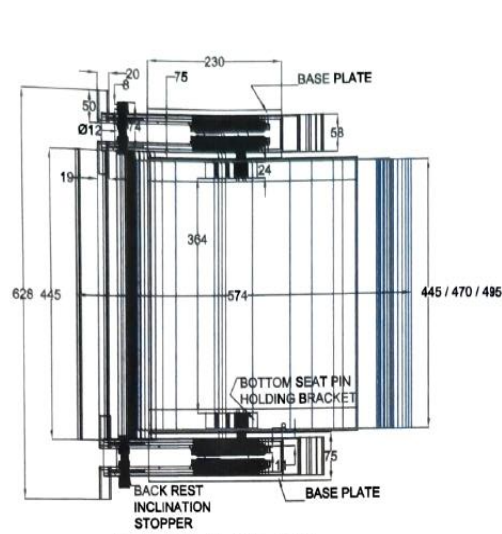
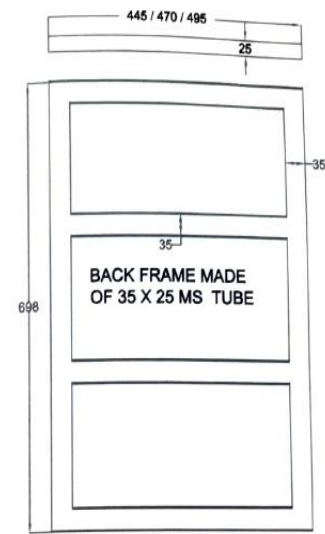
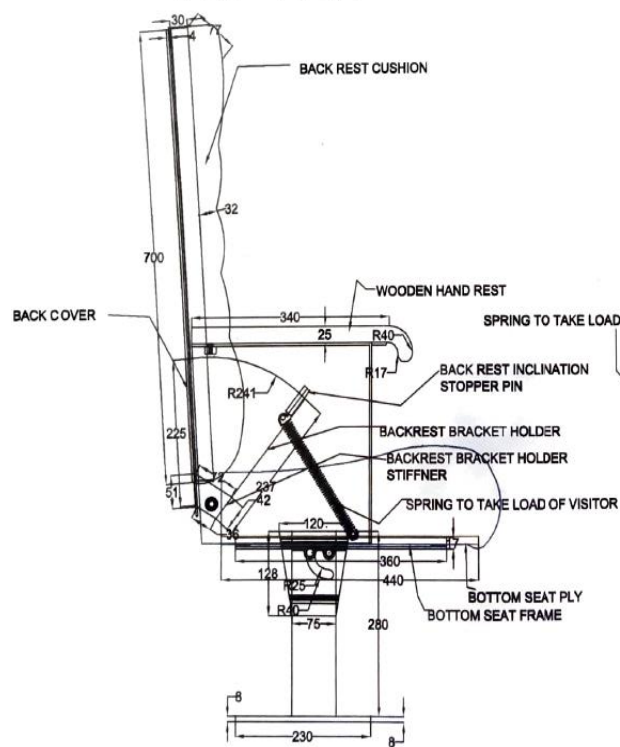
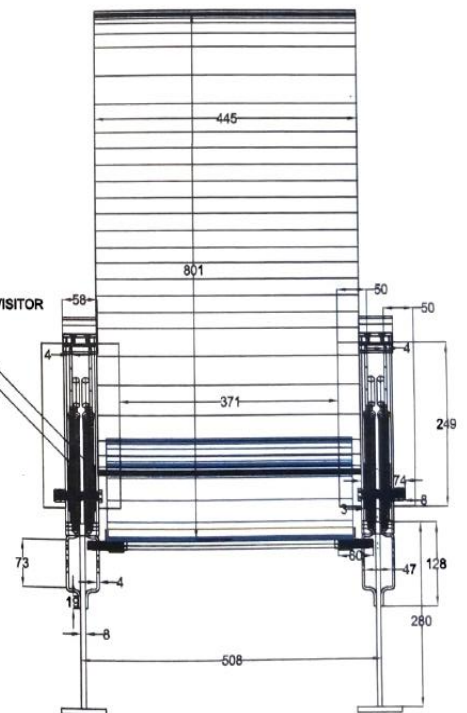
**Declaration:**

I/We hereby declare that the above statements are true. I/We also declare that the decision of National Science Centre, Delhi regarding the selection of eligible firms for the opening of the Financial Bid (Part-II) shall be final and binding on me/us.

**Dated :**

**Official Seal**

**Signature of the Tenderer/  
Constituted Attorney**

**TECHNICAL SPECIFICATIONS, DRAWING & SCOPE OF WORK: -****CONCEPT DRAWING :****TOP VIEW****BACK FRAME****SIDE VIEW****FRONT VIEW**

**SPECIFICATIONS FOR SUPPLY AND INSTALLATION OF DOME AREA CHAIRS AT NSCD.**

S.L	Items.	Requirements.
1.	Fixing arrangement	The Chairs are to be fixed in rows as per enclosed drawing in circular pattern.
2.	Drawing format	The Chairs are to be made strictly conforming to the detail drawing supplied with this document. Any doubt may please be clarified before submission of the tender.
3.	Tilting mechanism	The seat shall have tip-up mechanism and the back shall have tilting mechanism.
4.	Tilting angle	Chairs will be of a minimum tilting angle of <b>150 Degree</b> . From its seating base.
5.	Painting	All M.S. frame works are to be powder coated in black colour.
6.	Circular arrangement	Drawing also shows the typical circular arrangement of the chairs inside the dome. Average centre to centre distance between the chairs is 500 mm which will vary at different rows for accommodating different curvature corrections. Different size of backrest width for different rows will be as per the table appended below.
7.	Grouting arrangement	The rows of chairs are to be firmly fixed to the flooring with appropriate size and number of grouting fasteners.
8.	Inner frame of seat and back	Inner frame of seat and back will be 35mm x 25mm x 17 gauge square MS Black tube. Back frame is to be bent in front at the headrest to give support to head. 2 nos. of 11 G Helical Springs are to be used in back frame for tilting mechanism.
9.	Inner foam of seat and back	Inner foam of seat and back will be of moulded PU foam of density not less than 045. Seat should have bulge in front for support to thighs. Back should have curvature for body contour with extra support to spine.
10.	Armrest	Armrest should made of first quality teak wood of section 80 mm x25mm as per the drawing supplied with front curvature made of single wooden piece highly polished and furnished.
11.	Fabric	Seat and back to be covered with velvet of Reliance or Raymond make. Colour and design may be finalized in consultation with the centre
12.	Installation on floor	Installation on the floor to be done with minimum 2 nos. of fasteners on each side stand.
13.	Total no. of chairs	30
14.	Chairs challenged for physically	2 out of 30 (horizontally rotate type)

**Note: Drawing of the structural details fixing details, and mechanism for tip up and pushback arrangement is to be submitted by the agency for approval.**



BANK DETAILS OF NATIONAL SCIENCE CENTRE, DELHI

Name of the Account Holder	NATIONAL SCIENCE CENTRE, DELHI
Account No.	2417101004100
Bank Name	CANARA BANK
Bank Address	6, Bhagwan Das Road, New Delhi
IFSC Code	CNRB0002417
MICR Code	110015045
Type of Account	Saving Account
Branch Code	2417
GST No.	07AAAAN2541C1Z5

Validate Print Help **em Wise BoQ**

Tender Inviting Authority: The Director NATIONAL SCIENCE CENTRE, National Council of Science Museums, Ministry of Culture, Govt. of India/ NCSM

Name of Work: Fabrication, Supply & Installation of push back type Planetarium Chairs for Dome Projection View Area, at National Science Centre Delhi.

Contract No: NSCD/15014/1/e-tender/01/2024-25 (Civil)

Name of the Bidder/ Bidding Firm / Company :	
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PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER #	TEXT #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Item	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder in Rs. P	GST (percentage %)	TOTAL AMOUNT Without Taxes in Rs. P	TOTAL AMOUNT With Taxes Rs. P	TOTAL AMOUNT In Words
1	2	3	4	5	7	8	15	16	17
1	Fabrication, Supply & Installation of push back type Planetarium Chairs for Dome Projection View Area, at National Science Centre Delhi.								
1.01	As per the NIT Specification and details. (ANNEXURE-E)	Chairs	30,000	Nos			0.00	0.00	INR Zero Only
Total in Figures							0.00	0.00	INR Zero Only
Quoted Rate in Words							INR Zero Only		

**Details of works of similar type executed by the bidder**

[On the letterhead of the Bidder]

Sl. No.	Name of the Company	Work Description	Ref. & Date of the Order	Work Value	Order	Contract Period	Page No

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_

- Copies of work orders should be attached with this information. In absence of documentary evidence, bid is liable to be rejected.
- If necessary, separate sheet may be used to submit the information.

## ANNEXURE-I

### **FINANCIAL CAPABILITY OF BIDDER**

[On the letterhead of the Bidder]

#### **Annual turnover details of the Bidder from [insert relevant details]**

#	Financial Year	Turnover in Indian Rupees	Document Page No.
A	2020-2021		
B	2021-2022		
C	2022– 2023		

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_

Note:

Submit the audited financial statement/ audited annual report of the last three financial years.