

National Science Centre
(National Council of Science Museums)
Pragati Maidan, Near Gate No.1,
New Delhi - 110 001

Advertisement No.22/2018

Applications in the prescribed form are invited from eligible candidates for filling up the following post at National Science Centre, Delhi (NSCD) as per details given below:-

- Exhibition Assistant 'A' : 02 Posts (Un Reserved)**
- Scale of Pay : Matrix (Level 5) with Basic Pay Rs.29200-92300/- & other allowances as admissible under the rules (Total emoluments at start shall be Rs.42104/- per month at Delhi)
- Essential Qualification : 1st Class Bachelor's Degree in Visual Arts/Fine Arts/Commercial Arts
- Job Description : Preparation of art layout, creative photography, exhibition display, making of dummies, models, dioramas, photographic layouts, helping Exhibition Officers in display work. Creating 2D & 3D digital graphic artwork for exhibition, publication and multimedia. Creation of 3D digital dummy models and visual walkthroughs.
- Age : Age limit is 35 Years. Upper age limit is relaxable as per Govt. of India rules

General Terms & Conditions:

In addition to pay, the above post carry usual allowances as admissible to the Central Govt. Employees. Completed application along with attested copies of testimonials should reach this office latest by 20/09/2018. Prescribed application form and other details may be obtained from this office either in person or by sending a self addressed envelope of size 25 cms. X 10 cms. duly stamped for Rs.10/- superscribing on the top 'Application form for the post of "Exhibition Assistant 'A' " before 10/09/2018. Application form and other details can also be downloaded from NSC, Delhi web site :www.nscdelhi.org. Applicants already working in Govt. Semi Govt., Public Sector Undertaking and autonomous organizations must apply through proper channel. Canvassing in any form and/or bringing in any influence, political or otherwise, will be treated as a disqualification. Personal/ interim enquiries will not be entertained. Although the posts advertised are for National Science Centre, Delhi, the selected candidates may be placed/posted in any of the NCSM units in India.

Application must be submitted in the prescribed form only. Application received on plain paper will be rejected.

Proforma Application for the post of Exhibition Assistant 'A' (Unreserved)
Advertisement No.22/2018 Closing date 20/09//2018

Post applied for & Place



NATIONAL SCIENCE CENTRE
(National Council of Science Museums)
Near Gate No.1, Pragati Maidan, New Delhi - 110 001

Affix
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Form of application for the use of candidates for appointment by selection
(To be filled in candidate's own handwriting and forwarded to the above address)

1. Name in full (in Block letters)
(in case of female candidate the appropriate
word 'Miss' or 'Mrs.' should be given)

2. Address : Present

Permanent-

3. Post for which you are a candidate

4. Date and place of birth: (i) Date
(ii) Place

5. Are you* (a) a citizen of India by birth and/or by domicile?
(b) a person having migrated from Pakistan or
Bangladesh or other countries with the
intention of permanently settling in India or a subject of Nepal?

*Answer 'Yes' or 'No' and cancel the words which are not applicable

6. Name of the State to which you belong

7. Father's/ Husband's Name

Address*

Occupation*

*If dead, state his last address and occupation before death

8. Is (or was) your father/husband :

(a) a citizen of India by birth and/or by domicile?

(b) a person having migrated from Pakistan or Bangladesh or
other countries with the intention of permanently settling
in India or a subject of Nepal?

*Answer 'Yes' or 'No' and cancel the words which are not applicable

NOTE:- Any change of address given in col. 2 above should at once be communicated.

Candidates must arrange for the re-direction of communications to their new addresses.

Contd...2/-

-: 2 :-

9. State your (a) Religion

(b) Are you a member of Scheduled Caste or Tribal or Aboriginal Community or Backward Class? Answer 'Yes' or 'No' and if the answer is 'Yes' give particulars and attach a certificate from the District Magistrate in support of your claim.

(c) Are you an Anglo Indian?

(d) Are you physically handicapped? If yes, give details.

10. Particulars of all Examinations passed and degrees and technical qualifications obtained at the University or other places of higher education (commencing with the Secondary or equivalent examination). Attach attested testimonials.

Examination/Degree/Diploma	Name of Board/University	% of marks obtained	Class or Division obtained	Major subjects taken	Year of passing

11. Any additional qualifications such as membership of Scientific Societies may be mentioned here.

12. Have you been to outside India? If so, give following particulars:

Country visited	Date of visit	Duration of visit	Purpose of visit

13. If you are/were a full time researcher, give the following particulars: (Please attach attested testimonials).

Name of the Institution	Date of Joining	Date of Leaving	Area of research	Stipend/Scholarship	No. of papers published

Contd...3/-

14. What language (including Indian Language) can you read, write or speak. Give particulars and state any examinations passed in each.

Read only	Read & Speak	Read, Write and Speak	Examination passed

15. Details of previous employment. Give particulars below along with attested testimonials.

Name of Organization	Date of Joining	Date of Leaving	Designation & Nature of work	Salary & Grade

16. Are you employed in a Govt./autonomous organization at present?
(Answer 'Yes' or 'No'. If yes, state whether your appointment is temporary or permanent).

17. Are you willing to accept the minimum initial pay offered? If not, state what is the lowest initial pay that you would accept in the prescribed scale.

18. If selected, how much time would you require to join?
(Give tick mark)

Immediate/one month/
two months/three months

19. Are you willing to work anywhere in India?
(Answer 'Yes' or 'No')

20. References:

(These should be residents in India and holders of responsible positions. They should be intimately acquainted with the applicant's character and work but must not be relations. When the candidate has been in employment he should either give his present or most recent employer or immediate superior as referee or produce testimonial from him in regard to the candidate's fitness for the post for which he is an applicant)

- (i) Name :
Occupation or position :
Address :
- (ii) Name :
Occupation or position :
Address :
- (iii) Name :
Occupation or position :
Address :

21. List of enclosures:

Date.....

Candidate's Signature

Candidate already employed should get the following endorsement signed by his/her present employer.

ENDORSEMENT BY THE HEAD OF THE DEPARTMENT OR OFFICE

Date

No.

Signature.....

Designation.....